

**THE SECOND AMENDED INTERLOCAL AGREEMENT FOR
PUBLIC SCHOOL FACILITY PLANNING
STAFF WORKING GROUP MEETING**

**Minutes
December 5, 2013
9:30 a.m. – 11:30 a.m.**

**Broward County Governmental Center
115 South Andrews Avenue, Room 329F
Fort Lauderdale, Florida 33301**

1. Call to Order and Roll Call

Chair Eichner called the December 5, 2013 Staff Working Group (SWG) meeting to order at 9:35 a.m. Linda Houchins took roll call, and the following members were in attendance:

- Amoruso, Glenn Broward County
- Corinne Lajoie City of Dania Beach
- David-Hernandez, Tanya City of North Lauderdale
- Dokuchitz, Peter City of Plantation
- Eichner, Shelley Cities of Weston and West Park
- Ferguson, Gerald City of Deerfield Beach
- Jefferson, Althea City of Hallandale Beach
- Johnson, Ann City of Tamarac
- Lodge, Thomas City of Fort Lauderdale
- Loggins, Heather City of Parkland and Town of Southwest Ranches
- Marks, Scott City of Pembroke Park
- Stoudemire, Scott City of Coconut Creek
- Swing, Brad City of Sunrise
- Von Stetina, Deanne Broward County Planning Council
- Wight, Lisa Broward County School Board
- Williams, Sharon City of Pembroke Pines

Others in attendance at the meeting were as follows:

- Carpenter, Paul City of Coral Springs
- Martinez, Amanda City of Deerfield Beach
- Meyer, Andrew Broward County

2. Addition(s) to the December 5, 2013 Agenda

There were no additions to the December 5, 2013 SWG agenda, however, Ms. Wight advised that she had two announcements to make. Chair Eichner said the announcements would be heard under New Business.

3. Approval of the Final Agenda for the December 5, 2013 meeting

Mr. Ferguson made a motion to approve the final agenda for the December 5, 2013 meeting. Mr. Dokuchitz seconded the motion, and the motion passed unanimously.

4. Approval of Minutes – September 19, 2013 meeting

Ms. Williams made a motion to approve the minutes from the September 19, 2013 meeting. Mr. Amoruso seconded the motion, and the minutes were approved unanimously.

5. Subcommittee Reports

There were no Subcommittee Reports

6. Old Business

6.1 Feedback from the October 9, 2013 Oversight Committee meeting

Chair Eichner advised that the discussions of the October 9, 2013 Oversight Committee meeting revolved around school concurrency versus class-size reduction and general boundary changes. She stated that much of the conversation was regarding the Oversight Subcommittee meeting which was held on September 19, 2013. Chair Eichner said that the Subcommittee had been formed to explore alternative options to the school boundary process and student enrollment. She said there had been much discussion regarding the fact that the Interlocal Agreement (ILA) called for a re-evaluation of the use of portables beginning in 2014, and the phasing out of portables in the 2018/19 school year.

Ms. Wight advised that there were two key issues from the Oversight Committee meeting; (1) potential amendment to the ILA to remove the sunset provision for portables, (2) recognition of the need to provide greater flexibility regarding the use of portables. She said that Commissioner Wexler requested that staff look for a compromise that would avoid amending the ILA by investigating application of a hardship provision that would mirror the benefit given to developers, which states that if a concurrency service area (CSA) with a deficient Level of Service Standard (LOS) is being impacted, prior to receiving a denial for school concurrency, the District must look at immediately adjacent capacity in the planning area. She said that if capacity was available at the adjacent CSA, the developer would get a pass, and the proposal suggests that there are certain circumstances when the District should be able to do the same for CSA's that do not meet the LOS. If the adjacent CSA's do not have enough excess capacity to relieve the deficiency, then the school could be designated as a hardship school. Ms. Wight said the proposed concept would utilize the hardship provision to allow those hardship schools to rely on portables to meet LOS until the hardship goes away. She said that may or may not require an amendment to the ILA. She said that there would be discussion of the issue with a likely vote taken at the January 2014 Oversight Committee meeting.

6.2 Adoption and Formal Transmittal of the Annual Report on the Implementation of the Second Amended Interlocal Agreement for Public School Facility Planning (SILA) to the Oversight Committee for the Implementation of the SILA

Chair Eichner asked for a motion to accept, adopt and transmit the 2013 Annual Report on the Implementation of the SILA to the Oversight Committee. Ms. Williams made the motion for discussion, and Ms. Wight seconded it. Ms. Wight stated there had been minimal changes to the Report since the last SWG meeting. She said that a Summary Report had been added to the Report. She said that the Report covers the entire calendar year, and because three weeks are remaining in December, the Report

would have some minimal changes such as the attendance counts and the 4th Quarter Reports. Ms. Wight stated that the only section needing resolution was that some Municipal Land Development Regulations (LDR) and Comprehensive Plan Amendments needed to be consistent with the SILA; however, the Summary indicated that each year there is continued progress. After a brief discussion regarding the Quarterly Reports, a vote was taken, and the motion to accept, adopt and transmit the 2013 Annual Report to the Oversight Committee passed unanimously.

6.3 New Collocation Facilities

The Municipalities had no new collocation facilities to report.

6.4 Status – Broward County and Municipal Comprehensive Plans and Land Development Codes/Regulations

Ms. Wight asked if the SWG members had looked at Attachment “D” to make sure the information was correct and up to date. Ms. Williams stated that the City of Pembroke Pines had updated their Capital Improvements Element (CIE) and it had been transmitted to Department of Economic Opportunity (DEO). Ms. Wight advised that the information had been updated on the attachment. Mr. Amoruso said that the County was amending the CIE and support documents, and that there would be a draft version on the County website within the next two weeks. Ms. Wight said that if there is direction from the Oversight Committee, the District may look at the viability of integrating the hardship provision into the DEFP rather than amending the SILA. She said that she had talked with the Department of Education and they would be looking for more specificity in the Municipal Comprehensive Plans than an automatically renewing reference to the DEFP if the hardship schools would need to be identified on an annual basis. She also said that factor may affect all the Municipalities and their annual Comprehensive Plan process.

6.5 Update on Broward County and Municipalities Evaluation and Appraisal Report

Mr. Amoruso said there was a new schedule for update of the Evaluation and Appraisal Report (EAR). He said that Senate Bill 7207 had changed all the requirements, that the County needed to submit a letter to DEO which was done, and that the County was in compliance with all state statutes. Mr. Amoruso stated that the only amendments to the County’s Comprehensive Plan were to complete streets and amend the CIE which was done every year, and in the year 2014, the County would do amendments to the water supply plan and update the population projections. He said that once those projections are updated, the numbers in the Comprehensive Plan would change, and all would be completed by the second half of 2014.

7. New Business

Ms. Wight announced that the Facility Planning & Real Estate Department would be launching an online payment system which would accept credit and debit cards for processing application fees; however, there would be a 3 percent increase in fees to cover the credit transactions. She said that the applicants would still have to mail in the original application, and that the online payment system should be up and running sometime in early 2014.

Ms. Wight also announced that the Student Generation Rate/School Impact Fee Study update was moving forward and that a consultant would be selected at the December 17, 2013 School Board Meeting. She said that the last Update Study was not adopted by Broward County because of concerns over the methodology used to create the high rise student generation rates which would have significantly increased the rates. She said that for the specific data for high rise and mid rise units to be addressed to the satisfaction of Broward

County stakeholders, it would require the cooperation of the Municipalities. She said that the new consultants may attend the next SWG meeting to discuss their needs. Ms. Wight also advised that there was a Standing Committee which consisted of Municipal, County, and stakeholders who would have a voice in the process.

8. Next Staff Working Group Meeting

8.1 March 6, 2014 (Regularly Scheduled Quarterly Meeting)

Chair Eichner advised that the next SWG meeting was scheduled for March 6, 2014. She announced that Jerry Ferguson was retiring and that he would be missed. She welcomed Amanda Martinez, who would be replacing Mr. Ferguson on the SWG.

9. Adjourn

Chair Eichner asked for volunteers to host the next SWG meeting. Ms. Hernandez volunteered to host the meeting at the City of North Lauderdale. She advised that she would email Ms. Houchins the details. Chair Eichner also encouraged the SWG members to attend the next Oversight Committee meeting on January 8, 2014, and said that the Oversight Committee would be looking to the SWG to get more involved. Chair Eichner wished the members a happy and healthy new year, and the meeting was adjourned at 10:00 a.m.

Respectfully submitted by:



Shelley Eichner, Chair



Linda Houchins, Recording Secretary